



North Dakota Association of Fairs  
PO Box 223 Valley City, ND 58072  
[ndfairs@gmail.com](mailto:ndfairs@gmail.com) [www.ndfairs.org](http://www.ndfairs.org)  
701-845-1281 or cell 701-840-2607

August 7, 2018

To: All Fairs and Events Secretaries

RE: 2018 Dakota Fairs & Celebrations Convention Registration Material

The Dakota Fairs & Celebrations Convention will be held on November 15-17 at the Ramkota Best Western Hotel in Bismarck, ND. Enclosed please find the registration material and other information pertaining to the convention.

- Convention registration form-**Registration fee is \$135.00, unless you opt out of the Thursday evening Get Acquainted Party, which will lower you registration fee to \$125.00. After November 5 the fee goes to \$155.00 (or \$145.00 if no Thursday meal).**
- Hotel reservation forms for the Ramkota Hotel-In order to secure a room at the hotel your fair/event must be a member of the association. The hotel will have a list of our members. Hotel reservations must be made on the enclosed form and received by the hotel by October 29, 2018. Otherwise, there is no guarantee of a room at the host hotel. Room rates are \$99 per night per night plus tax. The reservation form must be secured with a credit card. More information on that is included on the hotel room reservation form. **All room are non-smoking.**
- Membership application form-Our membership year runs from October 1 through September 30. Please fill out the membership form in its entirety and return with the membership fee.
- Hall of Fame nomination form and rules-Every year the convention is held in North Dakota we induct one or more of our members into the North Dakota Association of Fair's Hall of Fame. This is basically a lifetime achievement award and is based on a lifetime of contributions to the fair industry. Please return any nominations you may have to me by October 20, 2018.
- We cannot take credit cards for convention registration payments. Therefore the convention forms and a check for payment should be sent to: ND Association of Fairs – PO Box 223 – Valley City, ND 58072

Please remember to drop off your auction item at the registration table when you first get to the convention. This year we will be selling some of the items on a silent auction, which will cut down on the length of the auction.

All of these forms listed are also on our website: [www.ndfairs.org](http://www.ndfairs.org) in a PDF format and can be downloaded for your convenience.

If you have any questions, please feel free to contact me by one of the ways mentioned in the letterhead. We have a great convention scheduled for this year and I hope you are able to join us in Bismarck.

Executive Secretary/Treasurer

701-845-1281 or cell 701-840-2607

# REGISTRATION FORM

2018 Dakota Fairs & Celebrations Convention  
November 15-17 at RamKota Best Western Hotel in Bismarck, ND

## North Dakota Fair Members

Fair/Celebration Name \_\_\_\_\_

Contact Person's Name, Address & Phone No \_\_\_\_\_

<b>Registration Fee Paid Prior to November 5, 2018 is \$135.00 (\$125 – no Thurs. meal)</b> <b>After November 5<sup>th</sup> the fee is \$155.00 (\$145 – no Thurs. meal)</b>			
<b>Name</b> <small>Please print clearly. This name will be used on the name badge</small>	<b>Address</b>	<b>\$135</b> <small>With meals</small>	<b>\$125</b> <small>No Thurs. evening meal</small>
Totals			

**Total Registration Submitted    \$ \_\_\_\_\_**

Checks should be made payable to "North Dakota Association of Fairs" and sent to:  
**North Dakota Association of Fairs-PO Box 223-Valley City, ND 58072**  
*First time attendees of the convention are eligible to attend the "First Timer's Social"*  
*Please place a "\*" by that person's name*  
*Please indicate those requiring gluten-free meals with a "G" by that person's name*  
 (Registration information is on the reverse side)

## Registration Information

Please complete this form and your check for the registration amount and return postmarked by November 5, 2018 in order to receive the regular registration rate of \$135.00

**Please type or print the first and last names of everyone registering for the convention.** This information is necessary to print the name badges. Your convention packet will be prepared and waiting for you at the registration desk at the convention.

Everyone attending the convention must be registered. You **MUST** wear your name badge to be admitted into any of the activities or meetings. Tickets will be required for all meals and they will be included in your convention packet.

The registration fee is \$135.00. After November 5<sup>th</sup> the registration fee is \$155.00 The "Get Acquainted Party" meal is an option this year. By selecting that option, \$10.00 is deducted from the convention registration fee. Also please indicate by a "G" next to a person's name on the registration form if they need a gluten-free meal or "V" for vegetarian meal.

The registration fee does not include your fair/event membership dues. Your dues should be paid separately. Please see that the dues are paid, either prior to the convention or as you first come to the convention. **Dues for your fair or event must be paid before you can pick up your registration packet.**

**Please note: No refunds will be made after November 5<sup>th</sup>. However, you can change the names on the registration.**

We look forward to seeing each of you at the 2018 Dakota Fairs & Celebrations Convention in Bismarck. If you have any questions please contact Dale Hildebrant, Secretary/Treasurer of the North Dakota Association of Fairs at **701.845.1281**, cell **701-840-2607** or by email at: [ndfairs@gmail.com](mailto:ndfairs@gmail.com)

More convention information can be found on our website: [www.ndfairs.org](http://www.ndfairs.org)

**ROOM RESERVATION FORM-FAIR/EVENTS/CELEBRATIONS**  
**Dakota Fairs & Celebrations Convention**  
**November 15-17, 2018**  
**Ramkota Inn - Bismarck, ND**

Fair or Celebration: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Email \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax: \_\_\_\_\_ No. of Rooms: \_\_\_\_\_

Confirmation Desired: Yes \_\_\_\_\_ No \_\_\_\_\_

**Room Reservations must be received by the hotel by October 29, 2018  
or the rooms will be made available to the general public**

Name	# of Persons Occupying Room	Arrival Date	Departure Date	Two Double Beds	King Bed

**Note: Hotel policy requires a credit card number or direct billing arrangements be made before confirmation**

Credit card information:  Visa  Master Card  Discover  American Express

Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature \_\_\_\_\_

Phone number hotel can call for direct billing arrangements: \_\_\_\_\_

Please mail or fax this form to:

**Ramkota Inn - 800 South Third St. - Bismarck, ND 58504**

**Telephone: 701.258.7700 Fax: 701.355.4417 Email: bcermak@ramkotabismarck.com**

*(Hotel Reservation Rules are listed on the reverse side)*

## **Hotel Reservation Rules 2018 Dakota Fairs Convention**

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In order to insure that all fairs and celebrations and associate members will have some rooms at the convention hotel, the following rules were adopted by the North Dakota Association of Fairs board of directors to govern the hotel reservations for the 2018 convention.

- All room reservations shall be made through the Ramkota Inn. Contact information is as follows:  
Mailing Address: **800 South Third Street-Bismarck, ND 58504**    **Attention: Becky Cermak**  
Phone Number: **701.258.7700**    Fax Number: **701.355.4417**  
Becky's email address: [bcermak@ramkotabismarck.com](mailto:bcermak@ramkotabismarck.com)
  
- **All reservations need to be made by October 29, 2018**
  
- Only written reservations will be accepted
  
- Hotel policies require credit card information or an arrangement for direct billing in order to make a reservation. For those not wishing to include their credit card information with the registration form, a call can be placed to Becky Cermak, hotel sales executive, at 701.355.2031 and give her the required information by phone. This same information can be phoned into the Ramkota's main desk at 701.258.7700. Those wishing to set up a direct billing account should call Becky Cermak at her phone number or email address listed above. Please allow a couple of days for the mail to deliver your reservation request before calling the hotel with your credit card information.
  
- The secretary of the North Dakota Association of Fairs will provide to the Ramkota Inn a complete list of member fairs and events.
  
- **All rooms are non-smoking**
  
- The room rate is \$ 99 per night plus tax
  
- Room reservations will be dated by the hotel when received and room assignments shall be given priority in accordance with that date.